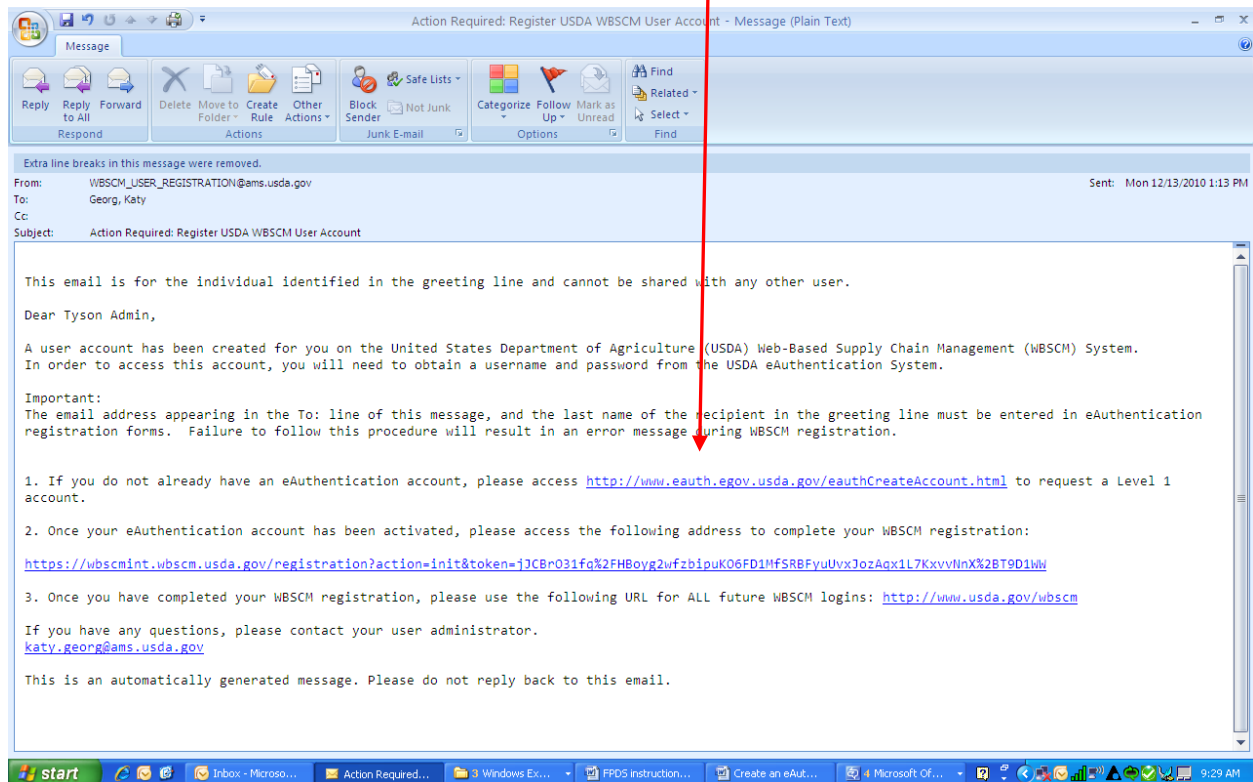


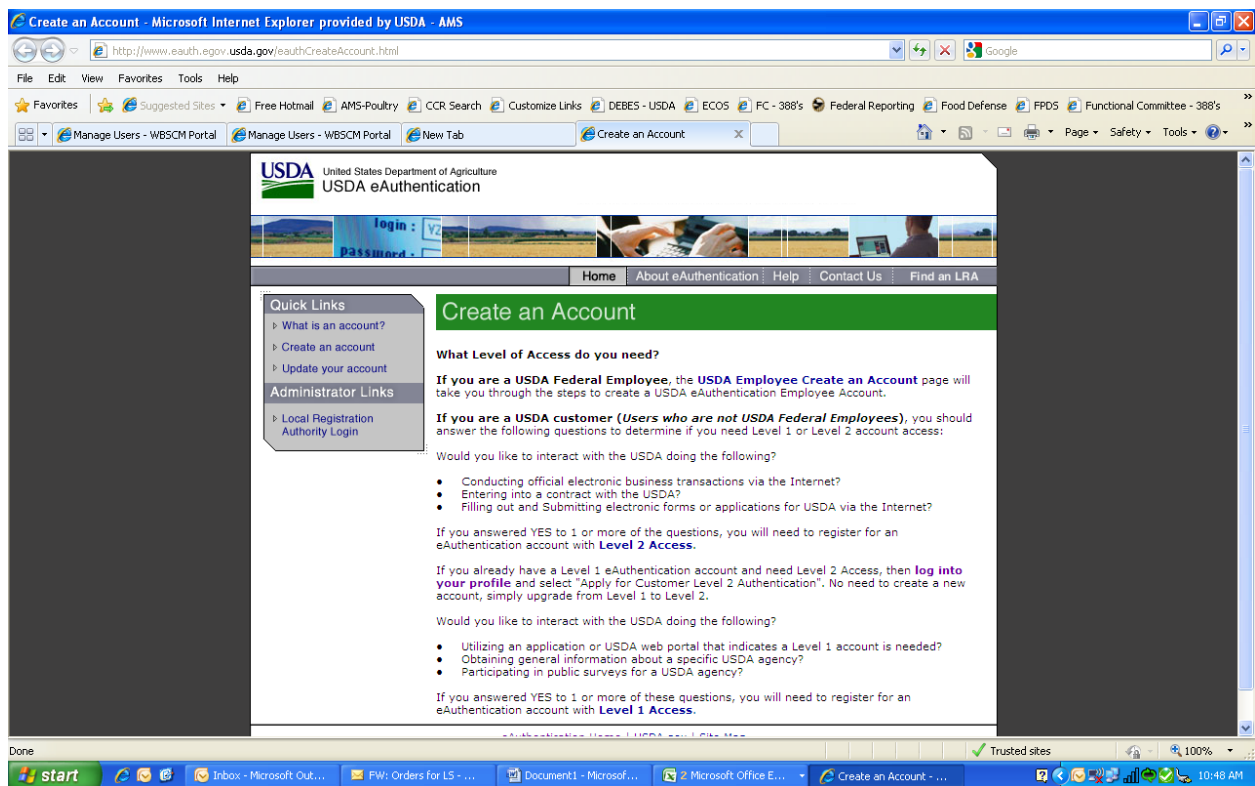
How Do I Get Access To WBSCM?

You must first be set up in WBSCM by an AMS staff member to get the first email below. To get set up, please send your first and last name, email address, and company name to WBSCMAMSHelpDesk@ams.usda.gov. Your first and last name and email address that you provide must be accurate and match what you enter when you set up your eAuth account (below). Once you are entered into WBSCM, you will get an email from WBSCM like the one below.

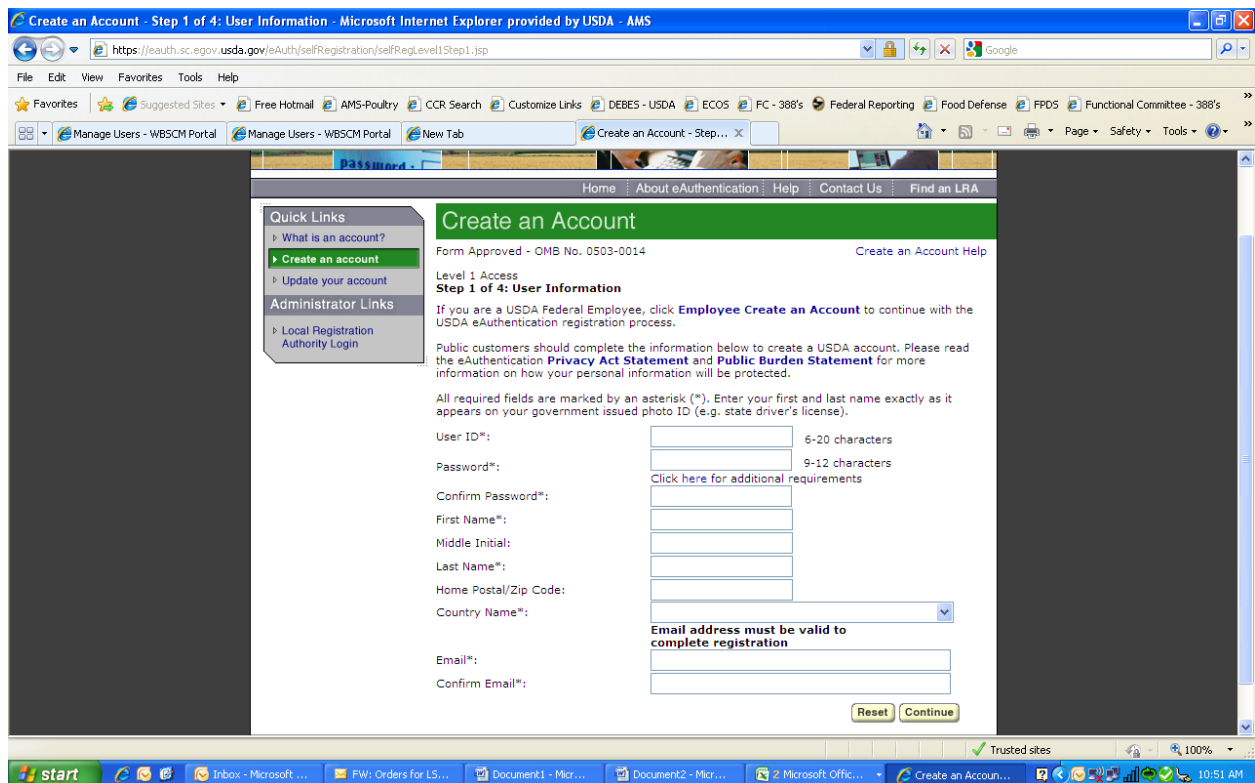
To create an eAuth Account:

Click first link in the email from WBSCM:





Click “Level 1 Access” at the bottom



Enter in information.

User Name and Password are their choice.

Last name and email address **MUST** match what you submitted to be entered into WBSM.

Create an Account - Step 1 of 4: User Information - Microsoft Internet Explorer provided by USDA - AMS

https://eauth.sc.egov.usda.gov/eAuth/selfRegistration/selfRegLevel1Step1.jsp

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Free Hotmail AMS-Poultry CCR Search Customize Links DEBES - USDA ECOS FC - 388's Federal Reporting Food Defense FPDS Functional Committee - 388's

Manage Users - WBSM Portal Maintain User Profile - WBSM... Create an Account - Step... X

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Administrator Links

- Local Registration Authority Login

Create an Account

Form Approved - OMB No. 0503-0014 [Create an Account Help](#)

Level 1 Access

Step 1 of 4: User Information

If you are a USDA Federal Employee, click **Employee Create an Account** to continue with the USDA eAuthentication registration process.

Public customers should complete the information below to create a USDA account. Please read the eAuthentication **Privacy Act Statement** and **Public Burden Statement** for more information on how your personal information will be protected.

All required fields are marked by an asterisk (*). Enter your first and last name exactly as it appears on your government issued photo ID (e.g. state driver's license).

User ID*: crystallakeadmin5 6-20 characters

Password*: ***** 9-12 characters
[Click here for additional requirements](#)

Confirm Password*: *****

First Name*: Crystallake

Middle Initial:

Last Name*: Admin

Home Postal/Zip Code:

Country Name*: United States

Email*: katy.georg@ams.usda.gov

Confirm Email*: katy.georg@ams.usda.gov

Email address must be valid to complete registration

[Reset](#) [Continue](#)

Click continue

Create an Account - Step 2 of 4: User Information Confirmation - Microsoft Internet Explorer provided by USDA - AMS

https://eauth.sc.egov.usda.gov/eAuth/selfRegViewUserLevel1.do?sessionId=M20Y7U05rB0h22vMCECvNwexGyKwovBuDQYopocBAKWeoDHI-2135206

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Free Hotmail AMS-Poultry CCR Search Customize Links DEBES - USDA ECOS FC - 388's Federal Reporting Food Defense FPDS Functional Committee - 388's

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Level 1 Access

Step 2 of 4: User Information Confirmation

Verify your Level 1 access information.
Click the Back button to make changes or click the Submit button to create your account with Level 1 access.

User ID: crystallakeadmin5

Password: ** Not Shown **

First Name: Crystallake

Middle Initial:

Last Name: Admin

Home Postal/Zip Code:

Country Name: United States

Email: katy.georg@ams.usda.gov

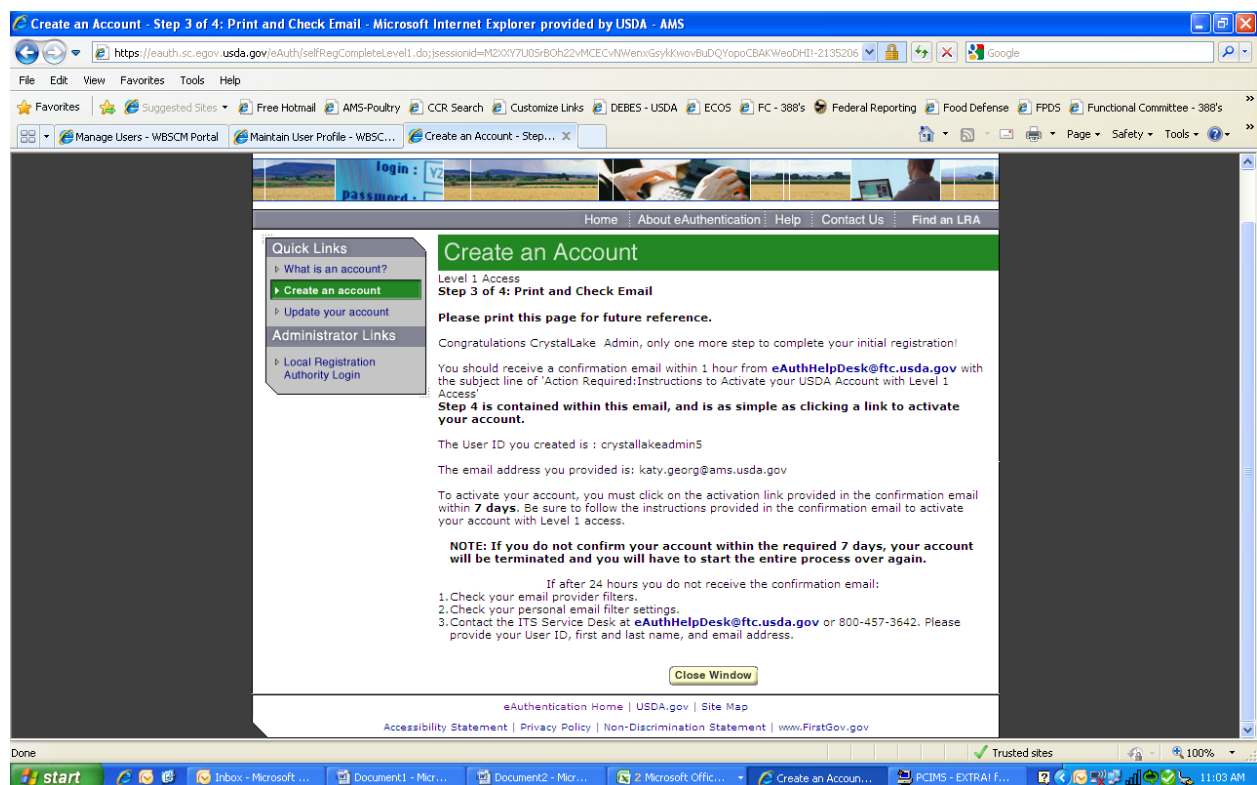
Please verify that your information is correct before clicking the Submit button.

[Back](#) [Submit](#)

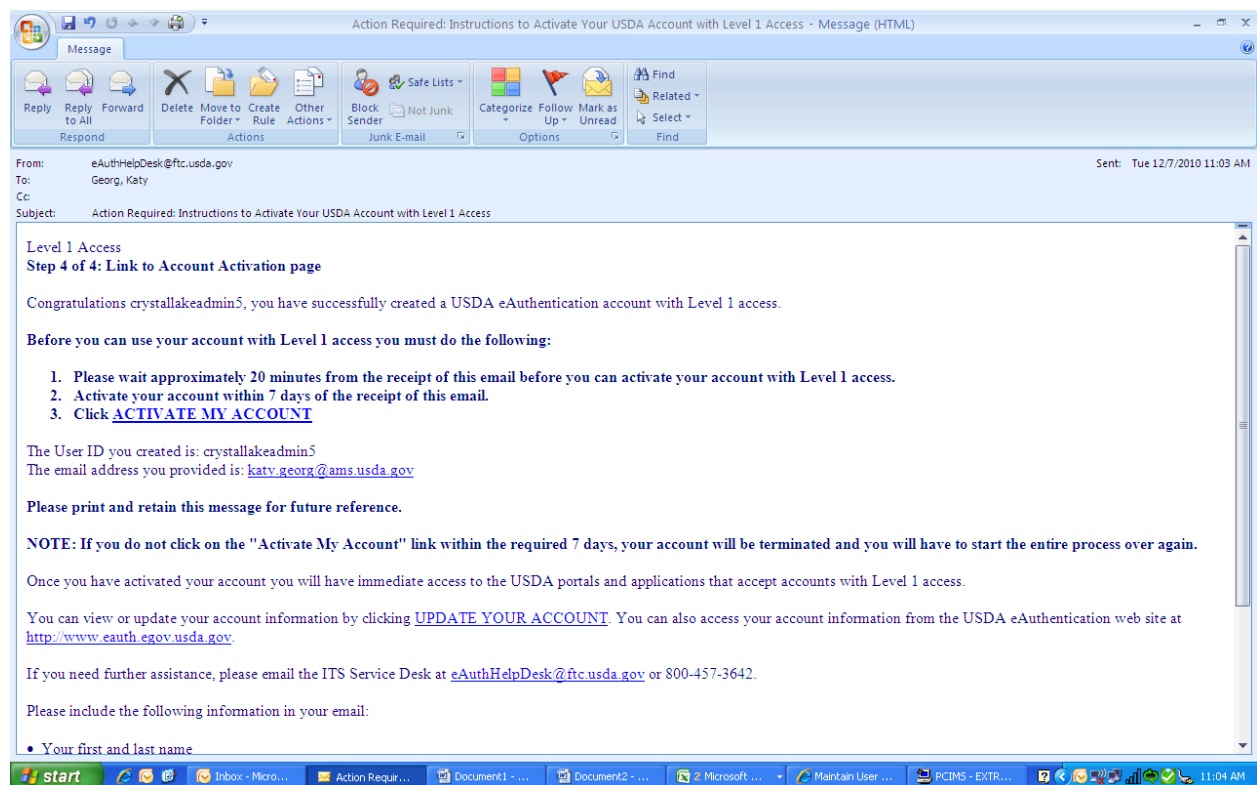
eAuthentication Home | USDA.gov | Site Map

Accessibility Statement | Privacy Policy | Non-Discrimination Statement | www.FirstGov.gov

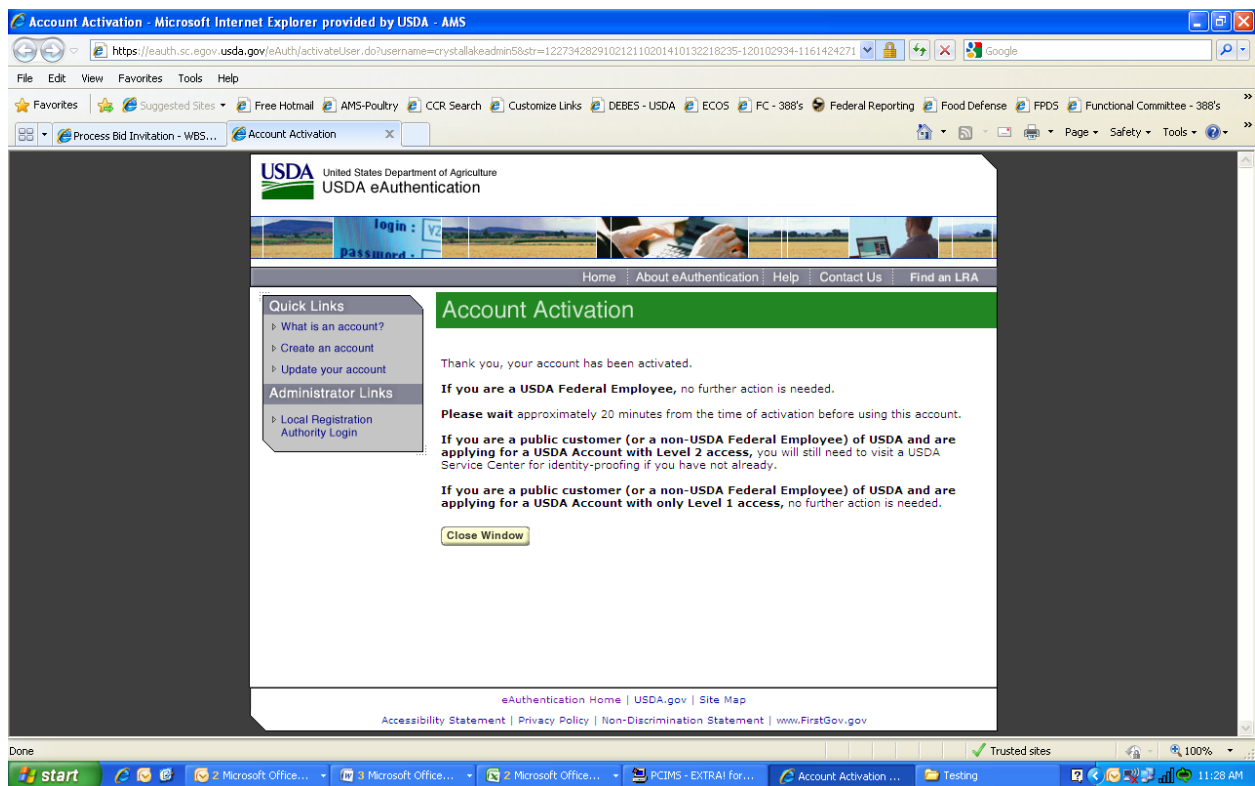
Click Submit



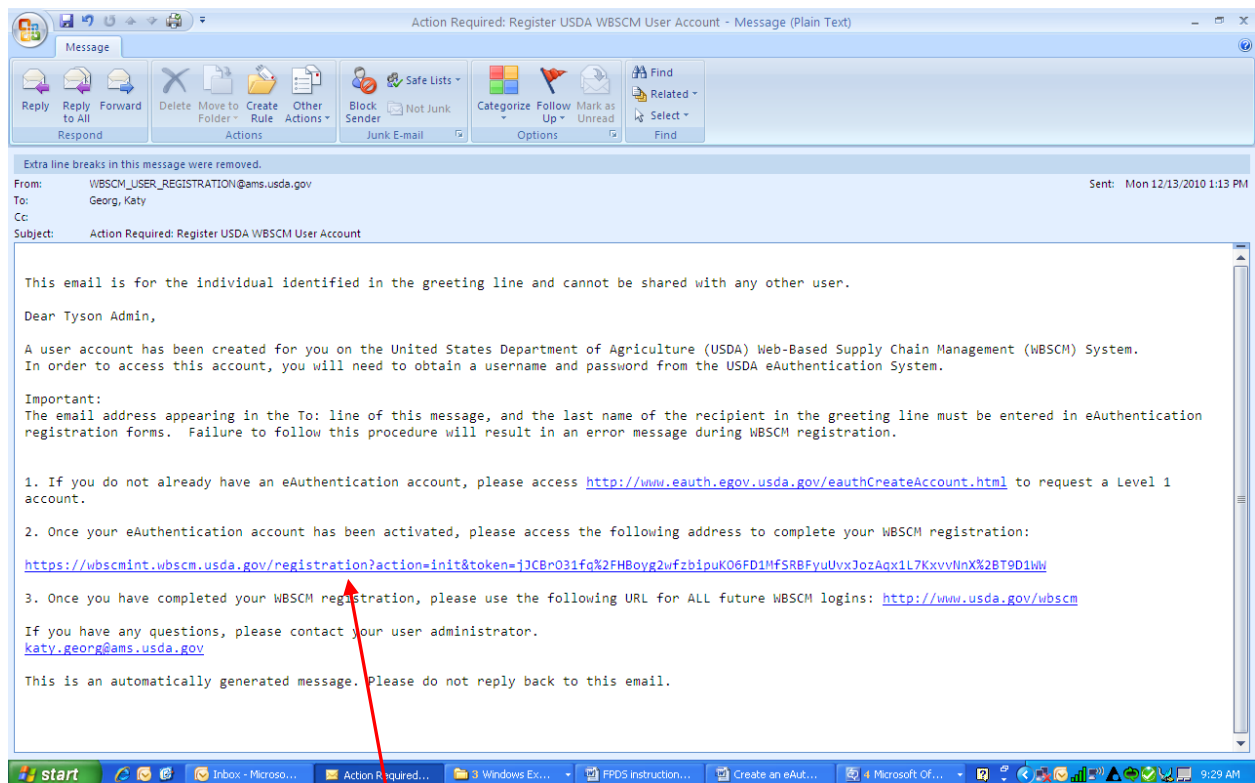
Close window and wait for 2nd email.



Wait approx. 20 min, then click "ACTIVATE MY ACCOUNT"



Then go back to the original email and click the second link.



They must click this second link and accept the Terms and Agreements of WBSM to gain access.